

Chan Siu Ming (陳小明)

Address: 18 Ka Yip St. Chai Wan, Hong Kong

PERSONAL PARTICULARS

Phone (home): 22222222 (office):33333333 (mobile):44444444 Email: smchan@mingpao.com
I.D. number: A123456(7) Age: 22 Sex: M Nationality: Chinese Marital Status: Single

ADDITIONAL INFORMATION/SELF DESCRIPTION

Received bachelor's degree in Chinese Literature in May 2000. Experience of working in publication. And willing to develop career in mass media industry.

EDUCATIONAL BACKGROUND

09/2001 to 06/2004	University of Hong Kong - Bachelor of Arts	Chinese Literature
09/1999 to 07/2001	Ming Ming College	F.6- F.7
	HKALE	3B 1C 1D
09/1994 to 06/1999	Chai Wan Secondary School	F.1- F.5
	HKCEE	4A 2B 3C

EXTRA-CURRICULAR ACTIVITIES

1999 Ming Ming College student magazine Reporter

PRIZE AWARDED

1999 2nd runner up in Joint School Essay writing competition 95

WORKING EXPERIENCE

06/2003 to 08/2003 Ming Pao Holdings Ltd. Summer intern
Assist Chief Editor in news research, translation and proof reading

LANGUAGE ABILITY

Fluent in Cantonese, English & Mandarin

SKILLS

MS Words, Excel, Powerpoint, Internet

EXPECTED SALARY Negotiable

AVAILABILITY Immediately